(Date)

Center for Science and the Schools  
182 Chambers Building  
University Park, PA 16802  
  
Dear Penn State Center for Science and the Schools RET Search Committee:

I am writing to support the participation of (applicant name), in the CSATS Summer Research Experience for STEM Teachers Program from June 19 – August 4, 2023. The applicant is contracted to teach during the 2023-2024 academic school year. (Please describe the qualities and character of this applicant and how you believe this experience can better their professional growth, impact their students, and impact your school).  
  
 I am also extending my support for (applicant name) to present their summer research at the MJ Murdock Partners in Science Conference in San Diego, California, in January 2024. I understand that the teachers will receive a travel stipend up to $600 to attend the conference and not cost will be incurred by the school.

Finally, I am granting permission for (applicant name) to implement their classroom research project (CLRP) that they develop during the research experience. As part of the implementation, I understand that data collection and evaluations will be conducted, which will be confidential and non-identifiable.

(Please add any concluding remarks.)

Sincerely,

Immediate Supervisor Professional signature

Name

Title

Contact information